

# EMPLOYMENT OPPORTUNITY

HUMAN RESOURCE DEPARTMENT  
HANNAHVILLE INDIAN COMMUNITY  
N14911 HANNAHVILLE B-1 ROAD  
WILSON, MI. 49896

[www.hannahville.net/documents](http://www.hannahville.net/documents)

**3 Temporary Classroom Support Staff** - These temporary full-time one year funded positions are funded under the CARES grant to the Hannahville Indian School and is for the extent of face-to-face school instruction and provides direct support to the school with regard to COVID-19; will assist in helping manage students throughout the school day; supervision of students during breakfast, lunch and recess times; recess duties and responsibilities may be held inside the school or outside; supervision of students will be a prime responsibility as will providing assistance to classroom teacher throughout the school day with both academic and behavioral goals; light duty general cleaning responsibilities are expected; helping ensure students follow safety protocols and building wide expectations for behavior. Confidentiality is a top concern. Must be a good role model while at work and within the community.

**QUALIFICATIONS:** High school diploma or equivalent required; associates degree preferred. Must have 2 years' experience supervising youth/working with children ages 5-19 required; with organizational tasks and management of resources; knowledge of current youth issues and trends, developmental psychology and behavior intervention a plus. Must be able to pass a school background and drug and alcohol testing.

**DEADLINE:** *Monday, September 14, 2020 @ 4:00 P.M. E.S.T.*

**WAGE:** *N2 (\$8.23-\$13.21) dependent upon qualifications.*

**TO APPLY:** Submit completed "Application for Employment" to the Human Resources Department in the Tribal Administration building or download application and mail original postmarked by deadline.