

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down / Shelter in Place Drill
(2 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: NTWPSA Hannahville School

Date of Drill: 9/23/13 Time drill was held: 2:00 pm/am

Exact time required to evacuate/shelter/secure: 3 min 25 sec. (actual)

Total Participants: 356

Remarks: This total includes daycare & Hannahville Youth Center & FACE

This report is for emergency drill # 1 for school year 2013-14.

Name of person conducting drill: William E Boda

Title of person conducting drill: Director of operations Management

Signature of person conducting drill: William E. Boda

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (6 required)
 Tornado Drill (2 required)
 Lock Down / Shelter in Place Drill
(2 required)

Time of Drill

- Standard
 Class Change
 Recess
 Other Events

Name of Reporting School: NTWPA Hannahville School

Date of Drill: 10/24/13 Time drill was held: 12:30 (pm/am)

Exact time required to evacuate/shelter/secure: 4 min 35 sec (actual)

Total Participants: 348

Remarks: This total includes daycare, FACE & Youth Center

This report is for emergency drill # 3 for school year 2013-14.

Name of person conducting drill: William E Boda

Title of person conducting drill: Director of Operations Management

Signature of person conducting drill: William E. Boda

Drill Was Coordinated With:

Emergency Management Coordinator

Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)

Name & Title _____

OR

Fire (fire chief or designee)

Name & Title _____

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (6 required)
 Tornado Drill (2 required)
 Lock Down / Shelter in Place Drill
(2 required)

Time of Drill

- Standard
 Class Change
 Recess
 Other Events

Name of Reporting School: Hannockville

Date of Drill: 10/22/13 Time drill was held: 9:05 (pm/am)

Exact time required to evacuate/shelter/secure: 25 14 min 38 sec. (actual)

Total Participants: 344

Remarks: This total includes daycare, youth center & FACE programs.

This report is for emergency drill # 4 for school year 13-14.

Name of person conducting drill: William E Boda

Title of person conducting drill: Director of Operations Management

Signature of person conducting drill: William E. Boda

Drill Was Coordinated With:

Emergency Management Coordinator

Name & Title Robert Dubois Delta Schoolcraft EM

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)

Name & Title _____

OR

Fire (fire chief or designee)

Name & Title _____

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down / Shelter in Place Drill
(2 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Hannaborn School

Date of Drill: 11-1-13 Time drill was held: 10:30 (pm/am)

Exact time required to evacuate/shelter/secure: 10:33:30 (3 min 30 sect)

Total Participants: K-12 Staff, students & Day Care (344)

Remarks: Also in reading including Youth Center & FACE

This report is for emergency drill # 5 for school year 2013-14

Name of person conducting drill: William Boda

Title of person conducting drill: Director of Ops Management

Signature of person conducting drill: William E. Boda

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down / Shelter in Place Drill
(2 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Hannanville School

Date of Drill: 11-5 Time drill was held: 1:28 (pm/am)

Exact time required to evacuate/shelter/secure: 1:31 pm (3min)

Total Participants: 339

Remarks: total includes HIS - Youth Center - FACE Daycare

This report is for emergency drill # 8 for school year 2013-14.

Name of person conducting drill: Alarm set off by kitchen staff - accidentally

Title of person conducting drill: Drill over-seen by Brendan Williams, ^{SPEED} Coordinator

Signature of person conducting drill: Brendan Williams (Acting Designee)

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down / Shelter in Place Drill
(2 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Hannaburgh School

Date of Drill: 11-7-13 Time drill was held: 9:06 (pm/am)

Exact time required to evacuate/shelter/secure: 9:10 am (50 min actual)

Total Participants: 345 total includes HIS - daycare - youth center - FACE

Remarks: dog assisted drill

This report is for emergency drill # 6 for school year 2013-14.

Name of person conducting drill: William E. Bada

Title of person conducting drill: Director of Operations Management

Signature of person conducting drill: William E. Bada

Drill Was Coordinated With:

Emergency Management Coordinator

Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)

Name & Title Lieutenant Justin Bourque

OR

Fire (fire chief or designee)

Name & Title _____

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down / Shelter in Place Drill
(2 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Hannoverville School

Date of Drill: 3/7/14 Time drill was held: 12:30 (pm/am)

Exact time required to evacuate/shelter/secure: 12:30 pm - 12:33:45 pm

Total Participants: 325

Remarks: NO H.Start

This report is for emergency drill # 7 for school year 13-14.

Name of person conducting drill: William E Boda

Title of person conducting drill: Director of Operations Management

Signature of person conducting drill: William E. Boda

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

School Emergency Drills Documentation Form

Type of Drill

Fire Drill (6 required)

Tornado Drill (2 required) (Severe weather)

Lock Down / Shelter in Place Drill
(2 required)

Time of Drill

Standard

Class Change

Recess

Other Events

Name of Reporting School: Hanneshville

Date of Drill: 6/2/14 Time drill was held: 10:28 (pm/am)

Exact time required to evacuate/shelter/secure: 2:48 sec.

Total Participants: 345

Remarks: Severe weather Drill.

This report is for emergency drill # 8 for school year 13-14.

Name of person conducting drill: William E. Bode

Title of person conducting drill: Director of Operations Management

Signature of person conducting drill: William E. Bode

Drill Was Coordinated With:

Emergency Management Coordinator

Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)

Name & Title _____

OR

Fire (fire chief or designee)

Name & Title _____

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (6 required)
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 Lock Down / Shelter in Place Drill
(2 required)

Time of Drill

- Standard
 Class Change
 Recess
 Other Events

Name of Reporting School: Hannanville School

Date of Drill: 6/6/14 Time drill was held: 10:49 (pm/am)

Exact time required to evacuate/shelter/secure: (2:40 sec) in @ 10:51:40

Total Participants: 320

Remarks: Severe Weather Drills #2 (no Headstart program.)

This report is for emergency drill # 9 for school year 13-14.

Name of person conducting drill: William E. Boda

Title of person conducting drill: Director of Operations Management

Signature of person conducting drill: William E. Boda

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

School Emergency Drills Documentation Form

Type of Drill

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 Lock Down / Shelter in Place Drill
(2 required)

Time of Drill

- Standard
 Class Change
 Recess
 Other Events

Name of Reporting School: Hannahville School

Date of Drill: 6/9/14 Time drill was held: 10:45 (pm/am)

Exact time required to evacuate/shelter/secure: 10:51 ; (3:48 sec)

Total Participants: 285

Remarks: NO K-3rd grade present + teaching staff (field trip)

This report is for emergency drill # 10 for school year 13-14.

Name of person conducting drill: William E. Boda

Title of person conducting drill: Director of Operations Management

Signature of person conducting drill: William E. Boda

Drill Was Coordinated With:

Emergency Management Coordinator

Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)

Name & Title _____

OR

Fire (fire chief or designee)

Name & Title _____