



# Nah Tah Wahsh Public School Academy

## COVID-19

### Preparedness and Response Plan

Executive Order 2020-142 District Preparedness Plan

**Name of District:** Nah Tah Wahsh PSA / Hannahville Indian School

**Address of District:** N14911 Hannahville B-1 Rd, Wilson, MI 49896

**District Code Number:** 55901

**Web Address of the District:** <http://www.hannahvilleschool.net/>

**Name of Intermediate School District:** Delta-Schoolcraft ISD

**Public School Academy Authorizer:** Northern Michigan University

**School Mission Statement:**

The Hannahville Indian Community's Educational Mission is to promote lifelong learning, which encourages the Physical, Mental, Emotional and Spiritual development of each individual and the community as a whole.

**Presented to the Nah Tah Wahsh and Hannahville Indian School Boards of Education on August 13,2020 for the acceptance, input and approval.**

**Nah Tah Wahsh Board / Hannahville IndianSchool Board Members:**

Ms. Jackie Kang	Ms. Geneva "Magg" Wandahsega	Mr. Charles "John" Wandahsega	Ms. Molly Meshigaud
Ms. Connee Sagataw	Ms. Shianne Uskith	Ms. Marilyn Shawano	

# I. Preparedness Plan Introduction

The Nah Tah Wahsh PSA and Hannahville Indian School have been working to implement the Governor's Executive Order 142 as well as unpack the Michigan Return to School Roadmap. Our work has been spearheaded through discussion with stakeholders and through meeting regularly with department heads, teaching staff and other interested parties. The committee's input and discussion led to the creation of the plan that follows.

**District Committee Members:**

Mr. Seth Miller, Principal	Ms. Renee Watchorn, Financial Director	Ms. Tammy Dlugas, Nurse
Mr. Scott Brant, Counselor	Mr. Dan Gravelle, Custodial	Mr. Jeff Murray, Transportation
Ms. Rebecca Spreitzer, Youth Services	Ms. Cathay Uhazie, 21st Century	Dr. Matthew Johnson-Reeves, Superintendent
Ms. Cara Koster, Parent Educator	Ms. Julie Schroeder, Child Care	Ms. Michelle LaBonte, Child Care
Ms. Tammy Murray, Head Cook	Ms. Jackie Mack, Custodian	Ms. Robyn Rhode,
Ms. Wendy Ball	Mr. Kevin Walkey	Ms. DeAnna Schmidt
Ms. Danielle Zeigler, Hannahville Community Services	K-12 Instructional Groups: K-5 Staff, 6-8 Staff, 9-12 Staff, Specials teachers	Hannahville Indian Community - Covid Committee

## II. Preparedness Plan Assurances

Hannahville Indian School / Nah Tah Wahsh PSA agrees to meet all of the following requirements of Executive Order 2020-142

- ✓ The district assures it provides in-person instruction to its students without disabilities, The district will also provide in-person instruction to its students with disabilities, consistent with their individualized education programs (IEPs).
- ✓ The district assures that when schools are closed to in-person instruction, districts must strive in good faith and to the extent practicable, based upon available resources, technology, training, and curriculum, as well as the circumstances presented by COVID-19, to provide equal access to any alternative modes of instruction to students with disabilities from birth through age 26. This assurance includes the provision of auxiliary services under section 1296 of the Revised School Code, MCL 380.1296.
- ✓ The district assures that while any state of emergency or disaster related to the COVID-19 pandemic continues, it shall comply with guidance from the United States Department of Education, including its Office of Civil Rights and Office of Special Education and Rehabilitative Services, and the Michigan Department of Education concerning the delivery of alternative modes of instruction to students with disabilities in light of the impact of COVID-19.
- ✓ The district assures that it shall, to the extent practicable and necessary, make individualized determinations whether and to what extent compensatory services may be needed for students with disabilities in light of the school closures during the 2019–2020 school year.
- ✓ The district assures that during **Phase 1, 2, or 3** of the *Michigan Safe Start Plan* it will close its buildings to anyone except: (a) District employees or contractors necessary to conduct minimum basic school operations consistent with a Preparedness Plan, including those employers or contractors necessary to facilitate alternative modes of instruction, such as distributing materials and equipment or performing other necessary in-person functions. (b) Food-service workers preparing food for distribution to students or their families. (c) Licensed child-care providers and the families that they serve, if providers follow all emergency protocols identified by the state.
- ✓ The district assures that during **Phase 1, 2, or 3** of the *Michigan Safe Start Plan* it will suspend athletics, after-school activities, inter-school activities, and busing.
- ✓ The district assures that during **Phase 1, 2, or 3** of the *Michigan Safe Start Plan* it will provide for the continued pay of school employees while redeploying staff to provide meaningful work in the context of the Preparedness Plan, subject to any applicable requirements of a collective bargaining agreement.
- ✓ The district assures that in **Phases 1, 2, or 3** of the *Michigan Safe Start Plan* it will provide for the continuation of food distribution to eligible students.
- ✓ The district assures that during **Phase 4** of the *Michigan Safe Start Plan* it will prohibit indoor assemblies that bring together students from more than one classroom.
- ✓ The district assures cooperation with the local public health department if a confirmed case of COVID-19 is identified, and agrees to collect the contact information for any close contacts of the affected individual from two days before he or she showed symptoms to the time when he or she was last present in school.

Board approved 8-13-2020  
Geneva Wendelge Board Chairperson 8/13/2020

# Preparedness Plan

Every district must develop and adopt a COVID-19 Preparedness and Response Plan ("Preparedness Plan") that is informed by [Michigan's 2020-21 Return to School Roadmap](#) ("Return to School Roadmap") from the COVID-19 Task Force on Education and Return to School Advisory Council.

In accordance with Executive Order 2020-142 a plan must include all the following parts:

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## Phases 1-3 Safety Protocols

### Delivery of Instruction

#### Phases 1-3: Remote Learning

For the 2020-2021 school year, the board of education will allow instruction of all courses listed in the course catalog as traditional/seated courses to be adapted for delivery in a virtual format.

NTW/HIS will offer the following instruction:

- Live virtual instruction at scheduled times. The instruction will also be recorded and available for students who may have missed the live session. Students will be expected to participate in the live virtual instruction whenever possible. Teachers will take attendance during live virtual instruction.
- Work packets to supplement and support the virtual instruction. Work packets will be delivered and picked up using the school buses/drivers.
- Teachers will primarily use the following learning management systems:
  - Seesaw
  - Google classroom
  - Edgenuity

Each of our students K-12 will be permitted to take a school chromebook home, as well as a charger for the chromebook, and a set of earbuds.

If families are in need of access to wifi, the school will provide devices, such as a Verizon Jetpack, to provide wireless internet in their homes. The school will also pay for the internet service during Remote Learning. We are exploring our grant opportunities to add an additional 10-story tower for wifi through NMU.

Our teachers will utilize phone, email, and/or video conferencing to communicate with students and guardians. A record of all communications

and communication attempts will be kept by teachers.

#### **Phase 4 & 5 Face-to-Face Instruction & Virtual Learning Option**

##### **Instruction:**

For the 2020-2021 school year, the board of education will allow instruction of all courses listed in the course catalog as traditional/seated courses to be adapted for delivery in a virtual format.

In Phase 4 and 5, NTW/HIS will be open for Face-to-Face instruction. The school will be in-session according to our adopted school calendar and will provide students an opportunity for face-to-face instruction each day thereof. The daily schedule for the school will remain the same with school starting at approximately 8:08 AM and dismissal at 3:15 PM. During Phase 4 & 5 we will not be allowing visitors into the building. The following practices will be in place with the intent to keep students and staff safe.

In Phase 4 and 5, NTW/HIS will offer a combination of virtual learning and learning packets for students whose parents do not feel safe sending them to school. Live instruction from classroom teachers will be provided. Students will document attendance by participation in live instruction synchronous with face-to-face instruction occurring at school. Students will be expected to complete, and turn in, work at pace equal to their face-to-face classmates. Also, an Educational Development Plan must be created for each student. These requirements will create additional registration related needs for parents electing this option prior to school starting.

##### **Face Coverings:**

We will require staff and students to wear a mask in all settings and at all times except those times when eating or directed by a staff member. Students will be provided with 3 cloth masks. Cloth face masks are required to be washed between uses. Disposable masks will be provided if a student arrives at school unprepared to meet this requirement. Disposable masks will be discarded at the end of the day. Teaching staff will reinforce proper use and fit of masks during class instruction. Reteaching will occur daily until predictable school routines are established. School staff will acknowledge those wearing face coverings using the positive reinforcement techniques outlined in the building. Individuals (staff or students) who claim a medical exemption will need to meet with the School Nurse to provide rationale and documentation (Begins Aug 17 and continues all year). Students requiring special considerations (i.e. 504 plans, IEP's & health care plans) regarding failure to wear a face covering will be referred to their case manager and special education team to develop additional interventions.

##### **Hygiene and Social Distancing:**

Floors will be outfitted with stickers to indicate the direction of travel in hallways and for proper social distancing spacing. Hallways will also have additional signage to promote social distancing and proper hygiene. Students and staff will follow these indicators when in the hallways and common areas. Students and staff will be encouraged to wash their hands three to four times per day. All classrooms will have access to a handwashing station and each classroom will have a hands free dispenser available for hand sanitizer. Additionally, each bathroom will be outfitted with hands free paper towel dispensers helping to minimize shared contact. Students are not allowed to share electronics devices or any other personal items. Custodial staff will work with teaching staff to ensure all classroom surfaces are sanitized with cleaning solutions each

time students leave the room. Windows and doors will be open when possible to allow for air circulation. In the classroom, desks will be facing the same direction and separated as much as physically possible. Teachers will make every effort to minimize and remove any excess furniture or equipment in classrooms. Teachers will be provided additional personal protective equipment as needed to ensure students are protected. Breakfast and lunch will now be served directly in the classrooms. The district will hire additional staff to help deliver breakfast and lunch utilizing "coolers". The additional staff will also serve as supervisors during lunch in the classroom as well as during recess. Students and staff will minimize movement around the room. Instruction will also be provided to students for procedures and routines expected by staff during this time. Recess will be located in the classroom when weather prevents students from going outside. When the weather permits, recess will take place on the soccer field with different sections of the field identified for each grade level thereby helping to keep classrooms of students as a cohort.

#### Cleaning

Day shift custodians will clean and disinfect common areas within the school several times throughout the school day using cleaning supplies that are in compliance with EPA-approved related to COVID. These areas include high traffic areas such as hallways, bathrooms, lockers and the main offices, etc. with specific attention to high touch surfaces like door handles, locks, table surfaces, light switches, and bathroom common touch areas. All custodians will work to completely clean and disinfect the building every night. The district is purchasing electrostatic sprayers and other custodial equipment and supplies to aid the custodial staff in disinfecting surfaces. The district also will be providing staff with training on effective cleaning and disinfecting practices. Staff (teachers and paraprofessionals) will assist in cleaning and disinfecting the classroom after students have left the room during the school day. All classrooms and office spaces will have available the appropriate EPA-approved disinfectant in their rooms supplied by custodial staff.

#### Screening:

NTW / HIS will implement and provide resources for parents, students, and staff related to effective screening protocols as identified by the Center for Disease Control, the Delta County Health Department and the Hannahville Indian Community Health Clinic.

#### Students:

Parents will be asked to screen their children (i.e. take their temperature) before sending them to school or getting on a bus each day. This provides the rationale for the student to stay at home versus being sent home later in the school day. During the school day, if a student becomes symptomatic, NTW / HIS has a School Nurse on staff to screen students. NTW / HIS has provided resources for parents on how to effectively screen their children and what to do if a child is symptomatic. The resources can be found at [www.hannahvilleschool.net](http://www.hannahvilleschool.net)

#### Staff:

Staff will be required to follow *Hannahville Community Wide Covid 19 Health and Safety Standards*. These standards among other things (see attached) require staff to conduct a personal screening each day prior to reporting to work with verification of such kept in each office. Staff will be provided training on screening protocols and what to do if symptomatic.

NTW / HIS has identified a remote and secluded room to serve as an isolation area. This space will be monitored by a new "Quarantine Officer" who will ensure a suspected student or staff member is not left unattended and CDC guidelines are addressed. This person will also help with parent/guardian contact and contact tracing.

Testing:

NTW/HIS will cooperate with the Hannahville Indian Health Clinic, as well as the Delta and Menominee County Health Department, on all matters related to testing.

NTS / HIS will utilize the following measures when a student, teacher or staff member has symptoms, is in contact with someone infected, or is diagnosed with COVID-19:

	<b>Student or Staff with:</b>	<b>Action</b>	<b>Communication</b>
1.	Covid-19 symptoms (Fever 100 or above, chills, fatigue, muscle or body aches, new cough, new loss of taste or smell, difficulty breathing or shortness of breath, headache, sore throat, congestion or runny nose, nausea or vomiting, diarrhea)	<ul style="list-style-type: none"><li>● Send home</li><li>● If fever only, home 24 hours with no fever and without using fever reducing medication</li><li>● If any other symptom:  <b>Sore throat:</b> Improvement in symptom (if strep throat: do not return until at least 2 doses of antibiotic have been taken)  <b>Cough/Shortness of breath:</b> improvement in symptom.  <b>Diarrhea, vomiting, abdominal pain:</b> no diarrhea or vomiting for 24 hours  <b>Severe headache:</b> improvement in symptom</li></ul> <ul style="list-style-type: none"><li>● School/classroom remain open</li></ul>	<ul style="list-style-type: none"><li>● No action needed</li></ul>
2.	Close contact with a confirmed COVID-19 case	<ul style="list-style-type: none"><li>● Send home</li><li>● Quarantine for 14 days from last exposure</li><li>● Recommend testing (but will not shorten 14-day quarantine)</li><li>● School/classroom remain open</li></ul>	<ul style="list-style-type: none"><li>● Consider school community notification of a known contact</li></ul>

3.	Confirmed COVID-19 case infection	<ul style="list-style-type: none"> <li>● Notify the local public health department (906) 786-4111. Follow guidance</li> <li>● Contact Danielle Zeigler, Risk Manager (906-723-2060), contact tracing. <ul style="list-style-type: none"> <li>○ Contact Henry Williams if Danielle cannot be reached (906-723-2620)</li> </ul> </li> <li>● Isolate case and exclude from school for 10 days from symptom onset or test date</li> <li>● Help health department identify contacts, quarantine and exclude exposed contacts for 14 days after the last date the case was present at school while infectious</li> </ul>	<ul style="list-style-type: none"> <li>● School community notification of a known case</li> </ul>
4.	Tests negative after symptoms	<ul style="list-style-type: none"> <li>● May return to school after symptoms: <p><b>Fever:</b> at least 24 hours have passed with no fever, without the use of fever-reducing medications.</p> <p><b>Sore throat:</b> Improvement in symptom (if strep throat: do not return until at least 2 doses of antibiotic have been taken)</p> <p><b>Cough/Shortness of breath:</b> improvement in symptom</p> <p><b>Diarrhea, vomiting, abdominal pain:</b> no diarrhea or vomiting for 24 hours</p> <p><b>Severe headache:</b> improvement in symptom</p> </li> <li>● School/classroom remain open</li> </ul>	<ul style="list-style-type: none"> <li>● Consider school community notification if prior awareness of testing</li> </ul>

Busing:

Masks shall be worn by all students and drivers unless they have a medical waiver. A hand's free device loaded with hand sanitizer will be



installed at the bus entrance and used whenever students enter the bus. Students will be expected to use these hand sanitizers before entering the bus both in the morning and at the end of the school day. Buses shall be sanitized prior to and after each run by drivers. Drivers will be trained in making sure all surfaces are clean. Additional supplies will be purchased to help drivers with this task. Bus windows shall be left open while parked in the garage. If weather permits, some windows shall be open while transporting students. No students from different households shall ride home with another student for non-essential events, such as parties or sleepovers. Families will be given no more than two normal stops. Busing for field trips shall be suspended. Our "travel bus" provides for separation of equipment and supplies from students and will be utilized for athletics. Dismissal off the bus shall occur from front to back with students remaining seated until all students are off. There shall be assigned seating. Siblings, or same household students, should be placed in the same seats or section of seats on the bus. This should be based on those who load first with seating designated from back to front. All students with medical waivers shall be assigned seats together near the front of the bus. No eating or drinking is allowed on the bus.

### Athletics

NTW/HIS will comply with the MHSAA "[Overview of Important Return to Play Topics](#)" that was released on July 29, 2020 and any updates that are received from the MHSAA.

- The "COVID-19 Athlete/Coach Monitoring Form" will be filled out prior to any athlete/coach entering the school for practice, entering any bus for an away event, and will be used to document both home/away teams at home events. A similar form will be developed to track workers and/or spectators at all home events. Athletes, spectators, coaches, and administrators will be required to hand sanitize their hands immediately upon entering the school/facility.
- Coaches will disinfect equipment before use and after use prior to storing. Bleachers will not be pulled out during practices. When bleachers are pulled out for events, the custodial staff will spray and wipe down the bleachers after use before pushing them in. Floors will be washed daily and hand sanitizing stations will be present for both practices and home events.
- Facial coverings will be worn by athletes and coaches while riding the bus. Buses will be disinfected before and after every use, as detailed in the "Busing and student Transportation" section.
- Bench personnel are required to wear face coverings at all times. This includes athletes not current in the game, coaches, managers, trainers, statisticians, media, and anyone else on the sideline.
- Game officials will be required to wear face masks while entering the school up until the start of the game.
- Contest management, school administrators, and medical and all staff are required to wear face coverings at all times.
- Spectators will be required to wear face coverings. Six feet social distancing will be maintained at all times by placing signs on portions of the bleachers that are closed. Six feet social distancing will be required at all outside facilities. Separate entrance/exit points for the gymnasiums will be posted. In the event both gymnasiums are being used for events, the doors between the elementary and high school will be locked so ensure that individuals are not "sharing" hallways and "entry/exit" doors.
- Each athlete is required to bring their own water bottle to practice and games. Each bottle will be clearly marked with the athlete's name to prevent cross contamination.
- Handshakes, fist bumps, and other unnecessary contact will not occur. There will be no line-up announcements.
- If the NTW/HIS School District is in Phase 4, the weight room will be closed. Any outdoor physical conditioning will continue with six feet social distancing being enforced.
- MDHHS is currently in conversations with the Governor's Office on the number of spectators that will be allowed at events. When that information is obtained, we will follow the guidelines that are established. Spectators not part of the same household will be required to maintain six feet of distance

from one another.

- NTW/HIS will strive to distribute tickets prior to the event to reduce the amount of cash exchanging hands.
- Concession stands will be closed. (More discussion on outdoor events to occur.)

**Additional Reporting Requirements of Executive Order No. 2020-142**

1.(d) Indicate which highly recommended protocols from the *Return to School Roadmap* the district will exclude from its Preparedness Plan when the region in which the district is located is in Phase 4 or Phase 5 of the *Michigan Safe Start Plan*.

Some class sizes do not allow six feet social distancing in the classroom. Every effort will be made to establish the 6 foot standard.

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## Final Steps for Submission

*Each district shall submit a single completed Assurance Document and Preparedness Plan to its Board of Education in time for approval by August 15 or seven days before the first day of school, whichever comes first.*

**Date of Approval by the Nah Tah Wahsh PSA Board of Education: 08/13/2020**

**Link to the Board Meeting Minutes:** [http://www.hannahvilleschool.net/school\\_info/nah\\_tah\\_wahsh\\_p\\_s\\_a\\_school\\_board](http://www.hannahvilleschool.net/school_info/nah_tah_wahsh_p_s_a_school_board)

**Link to the approved Plan posted on the website:** [http://www.hannahvilleschool.net/c\\_o\\_v\\_i\\_d-19](http://www.hannahvilleschool.net/c_o_v_i_d-19)

**Name of District Submitting Plan:** Nah Tah Wahsh PSA / Hannahville Indian School

**Date Received by the Authorizing Agent:** 08/13/2020

**Date Submitted to State Superintendent and State Treasurer:** \_\_/\_\_/2020